

**NCC LIMITED**

CIN: L72200AP1990PLC011146

Regd. Office : NCC House, Madhapur, Hyderabad – 500 081

PHONE: +91-040-23268888, FAX: +91-040-23125555

Email: [ho.secr@nccltd.in](mailto:ho.secr@nccltd.in) WEBSITE: [www.ncclimited.com](http://www.ncclimited.com)

Date: 16.07.2018

To

REF : FOLIO/DPID CLIENT ID :

Dear Shareholder(s),

**Sub.: Transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF) Suspense Account.**

As you are aware, dividend declared by the Company is remitted either electronically or by sending dividend warrants to the registered address of the eligible shareholders. As per Section 124(5) of the Companies Act, 2013, any dividend remaining unpaid/unclaimed for a period of 7 (seven) years is required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government.

Further, as per Section 124(6) read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and as amended vide Notification dated 28<sup>th</sup> February, 2017 requires that all shares in respect of which dividend has been unpaid/unclaimed consecutively for a period of seven years shall also be transferred to the IEPF.

As per our records, the following dividends which were paid/remitted to you in the last 7(seven) years (with reference to Dividend for the year 2010-11 onwards) remain unpaid/unclaimed as on date;

Dividend Warrant No.	MICR.No./DD.No.	Amount(s)	Date of Payment	Dividend Year

**Note - Unpaid Dividends upto Dividends for the financial year 2010-11 have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.**

We request you to claim the above dividends due to you by making an application immediately in the attached form and send it to Karvy Computershare Pvt. Ltd., Registrars and Transfer Agents of the Company on or before **30<sup>th</sup> September, 2018**. The said Rules stipulate that in case you fail to claim the above dividend, all your shares (whether held in physical or electronic form) will be transferred by the Company to the IEPF.

As per the above mentioned Rules shares held in physical form are liable to be transferred to the IEPF, by issuing duplicate share certificates and upon issue of such duplicate share certificate(s), the original share certificate(s) which stand registered in your name will be cancelled. In case shares are held in demat form, your demat account will be debited for the shares liable for transfer to the IEPF.

In case we do not hear anything from you on this intimation letter by **30<sup>th</sup> September, 2018**, we shall, with a view to complying with the requirements of the said Rules, transfer the shares to the IEPF by the due date as per procedure stipulated in the Rules, without any further notice. **Please note that no claim shall lie against the Company or against Karvy Computershare Pvt. Ltd., Registrars and Transfer Agents of the Company in respect of the unclaimed dividend amount and shares transferred to the IEPF pursuant to the said Rules.**

Any communication in this regard may please be addressed by quoting your Folio / DP Id & Client Id No to the Company or the Registrars at the following address.

<b>Company :</b>	<b>Registrar :</b>
<b>NCC LIMITED</b> Regd. Office : NCC House Madhapur Hyderabad – 500 081 Tel. No.: +91-40-23268888 Fax No. :+91-40-23125555 Email: <a href="mailto:ho.secr@nccltd.in">ho.secr@nccltd.in</a> website: <a href="http://www.ncclimited.com">www.ncclimited.com</a>	<b>Karvy Computershare Private Limited</b> <b>Unit : NCC LIMITED</b> Karvy Selenium Tower B, Plot 31-32 Gachibowli Financial District, Nanakramguda Hyderabad - 500 032 Tel. No. : +91 40 67162222 Fax No. : +91 40 23420814 Toll Free No. : 1800 345 400 E-mail ID : <a href="mailto:einward.ris@karvy.com">einward.ris@karvy.com</a> website : <a href="http://www.karvycomputershare.com">www.karvycomputershare.com</a>

Thanking you,

Yours faithfully,  
For NCC LIMITED

Sd/-

**M V Srinivasa Murthy**  
Company Secretary & EVP (Legal)

Encl : As above